



## **Town of Colchester Sewer and Water Commission**

### **Minutes for the October 12, 2011 Regular Monthly Meeting**

**Municipal Office Complex  
Colchester, Connecticut**

**Members Present:** R. LeMay, T. Tripodi, K. Fagnoli, S. Coyle, R. Silberman,

**Members Absent:** S. Boyden, R. Jones

**Others Present:** J. Paggioli (Public Works), R. Tarlov (BOF Liaison)

- 1. Call to Order-** Chairman LeMay called the meeting to order at 7:05 p.m.
- 2. Additions to the Agenda –** Motion was made to add the following updates to the agenda of the meeting for FEMA Reimbursements Claims in regard to Water Department Costs in regard to Tropical Storm Irene; and Stream Flow Regulations Update, by T. Tripodi and seconded by S. Coyle. Motion carried.
- 3. Approval of the Sewer and Water Commission 14 September 2011 Regular Monthly Meeting Minutes –** Motion to approve the minutes of the 14 September 2011 Sewer and Water Commission regular monthly meeting as submitted, by T. Tripodi, second by K. Fagnoli; Motion approved 5-0.
- 4. Election of Commission Chair (s): -** Motion was made by S. Coyle and seconded by R. Silberman to elect Rich LeMay to the Chairman of the Commission. Motion Passed 4-0 ( R. LeMay Abstained). Motion was made by R. LeMay and seconded by R. Silberman to elect Steven Coyle to the First Vice Chairman of the Commission. Motion Passed 4-0 (S. Coyle Abstained). Motion was made by R. LeMay and seconded by R. Silberman to elect Scott Boyden to Second Vice Chairman of the Commission. Motion passed 5-0.
- 5. Approval of Meeting Dates for Calendar Year 2012:** Motion was made to approve the schedule of regular meeting dates for the calendar year 2012 by S. Coyle and seconded K. Fagnoli. Motion passed 5-0. The regular meeting schedule will continue to be the second Wednesday of the month beginning at

7:00 p.m. Mr. Paggioli will provide the written schedule to the Town Clerk's Office for filing.

6. **Citizen's Comments** - None. The Commission expressed the interest to tour the Taintor Hill treatment facility and the Prospect Hill Road Pump Station near the first of the year in 2012.

7. **Subcommittee Reports**

**A. Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other**

Transfers –None

Monthly Financials – Monthly financials were distributed and discussed. There is one account that should be referred to the Sub-Committee regarding a non-payment that our Attorney believes is uncollectable. The Commission tabled the issue and directed Mr. Paggioli to research the possibility of turning over the account in question to a Collection Agency.

Quarterly Billing – The second quarter billing has been sent out.

8. **Water Activities**

**A. Water Activities Report** – J. Paggioli reported activities performed since the last meeting include:

- 1) Service Work: Re-reads of Meters (5), Mark outs, Finals, Meter Installations-- meter pits/changeouts under evaluation, Raise covered water curb stop Dr. Foote Road, 361 Linwood Cemetery Road coordinate for correction of illegal collection.
- 2) New Developments: Flom Subdivision (Jordan) - No activity; Northwoods- Preparation of Service Tap Bills –Inspection Costs, 37 one inch taps and 1 two inch tap and copper costs. Two applications for new homes on Phase 3 have been submitted.
- 3)Taintor Hill Treatment Plant: General
- 4) Well No. 4- Pilot Filter installed and monitoring.
- 5) Storage Tank Mixer-De-stratification Tank Modification-Stratification Sampling Equipment- Installation complete – collecting of data occurring.
- 6) Storage Tank Inspections-See Capital Improvement Plan Below.
- 7) O&M Facility: No issues this month
- 8) Monthly Water Quality Sampling, New Employee Training-Pam-Ongoing
- 9) Mainbreaks: None
- 10) Review of Plans: Galaxy Plaza restaurant, Diamond Sparkle Car Wash- conversion of manual wash bay to automated wash bay.

**B. Water Projects Status –**

- 1) The Water Supply Plan- Lenard Engineering is preparing plan, requests for “Top Ten” users and more daily production data transferred.
- 2) Near the Northwoods entrance, proceeding west on Lebanon Ave. there is a 360 foot section of old 6” water main that is required to be upgraded to a 12” main.. Further details will be presented at the meeting. The low bid for the pipe is approximately \$10,500 and Northwoods has agreed to conduct the labor and installation. The work would eliminate a bottleneck in hydraulic capacity for the looped system in the area. Mr. Klobukowski is requesting that due to the availability of free installation, that Water Capital be utilized for the purchase of the pipe, since the labor cost would be null and the opportunity

for long term immediate benefit is great. Mr. Paggioli recommends the purchase due to the fact that we presently have two applications on Phase Three of Northwoods new homes and with this and combination of monies due to the Water System by Northwoods, the purchase of pipe would have net null impact on the existing water capital balances for the fiscal year. Motion was made by S. Coyle and seconded by R. Silberman; That due to the savings to be obtained by the availability donated labor under the Water Department supervision, to purchase the pipe necessary for the Hydraulic Upgrade at Lebanon Avenue, not to exceed \$10,500, from the Water Capital Fund. Motion passed 5-0.

**9. Sewer Activities**

**A. Joint Facilities Report** – R. LeMay informed the Commission of further progress update on the final design plans for the Rotational Drum Sludge Thickener. Final plans are anticipated at the November 2011 Joint Facilities meeting. At the Middletown Ave Pump Station, one of the four pump motors is scheduled (and previously budgeted for) for replacement.

**B. Sewer Activities Report** – No problems or issues this month. Normal maintenance issues regarding monitoring of PHPS.

**C. Sewer Projects Status** –

Proposed Lebanon Portion of the Amston Lake sewer extension. The work involves the installation of individual grinder pump stations on the properties and a low pressure force main system that will discharge to a gravity manhole located within Deepwood Drive in the Town of Colchester. After discussion by Mr. Paggioli and Mr. Susco of Joint Facilities it is noted that the although the individuals disagree with the design, as long as the Town of Lebanon WPCA does not contract with Joint Facilities or the Town of Colchester for Grinder pump service, then as long as the sewage gets to the Hebron system, then the Town of Colchester and Joint Facilities has the capacity to serve the system as noted within the design documents. It is noted that the Town of Lebanon has requested that that portion of Deepwood Drive in Colchester (about 200 feet), have an easement granted by the Town of Colchester to The Town of Lebanon for construction of, maintenance of the sewer system leading to the Town of Hebron system. Although the road is a public road and a road opening permit would be sufficient, the Federal Funding source is requiring a formal easement. Mr. Paggioli will work with the Board of Selectman in order to have the easement be granted.

**10. Old Business** – Mr. Paggioli updated the Commission on the following:

**A. STEAP Grant** – The Department of Transportation has agreed to pay for and construct the sewer and water extension as part of the DOT Maintenance Facility and to have the sewer and water infrastructure portion of the work to be on a “front expedited” time frame, such that that portion of the work is completed and operational prior to the remaining facility completion date. Tractor Supply was approved by the Planning and Zoning Commission. The Town has received correspondence from the Commissioner of The Department of Transportation to the Commissioner of the Office of Policy and Management requesting that the

project received priority placement on the October 28, 2011 Bond Commission agenda.

**B. I&I Study Discussion**– The I/I study proposal has had initial contact made with DEP, (now D.E.E.P.) to begin the funding portion. The representatives of DEEP have forwarded funding applications for the study and have requested that the Town utilized a RFQ process for selection of a consultant. The DEEP has no objection to funding mechanism proposed. The 2008 Earmarked funds for the Flatbrook Booster have been rescinded by Federal Congressional action. Alternative funding will be investigated. The application will have to be accompanied with sufficient detail to depict the scope and inter-town benefit. Such documentation is a portion of 3 different planning reports.

**C. Colchester Courtyard Update**

A hearing had been scheduled for October 3, 2011 but has been delayed by state DEEP for week or two. Date not set as of Meeting date. As part of testimony to be submitted by the Town of Colchester, it is recommended that as part of the transfer of ownership to GAIA Gardens, the name of the private system be changed as well. There was a good deal of confusion during the power outage by the public as to what system was under a “boil water” order when the Colchester Courtyard system lost pressure during the aftermath of the storm. Mr. Paggioli and Atty. Johnson will work on written testimony to be submitted at the time of the hearing to advocate for the final vacating of the inter-connection order.

**D. CDS Associates – Old Hebron Road – Sewer Benefit Assessment** – See below.

**E. Capital Planning Update.**- Mr. Paggioli handed out at the meeting a list of projects for consideration as a working document. Mr. Paggioli requests that the Commission members take 30 days to raise comments and formulate discussion for the next meeting.

**11. New Business / Additions to Agenda.**

**A). FEMA Reimbursement** – Mr. Paggioli informed the Commission that staff has assembled the items that are eligible for reimbursement. Generator Time (Fuel figured into the rate), 75% of Overtime cost, and the amount of water that was supplied to the public on an emergency basis is to be submitted once the kick off meeting is held with the FEMA representative. The tentative date for the kick off meeting is October 25, 2011.

**B) Stream Flow Regulations:** Mr. Paggioli informed the Commission that there is not any updates in regard to the proposed stream flow regulations since the last bill failed to leave Legislative Committee during the last session of the Legislature.

- 12. Executive Session:** Motion was made by R. Silberman and seconded by T. Tripodi to enter into Executive Session at 8:17 p.m. to address potential litigation. Motion carried. Mr. Paggioli and R. Tarlov was invited to the Executive Session. The Commission exited Executive Session at 8:41 p.m.
- 13. Adjourn** - Motion to adjourn, by K.Fargnoli, second by R. Silberman; Motion approved 5-0. Chairman LeMay adjourned the meeting at 8:42 p.m.

Respectfully submitted,  
James Paggioli, L.S.